

Program Worker

[Friendship House, Inc.](#) | New Castle, DE

The Program Worker is specific to the Empowerment Program run by Friendship House at the New Castle County Hope Center. The purpose of this program is to assist all Hope Center guests with needed resources to help them find stable living in preparation for finding permanent housing.

Program Workers are expected to have a high level of patience, compassion, work ethics, boundaries, and professionalism. Due to the potential intense level of expected output and the vulnerable population served at the Hope Center, these attributes are critical for success.

The key tasks of the program worker are to ensure only registered guests access the building, receive COVID screening upon entry, provide food to the guests, and help with general flow of the atrium by ensuring guests go where allowed only.

- Responsibilities of the Program Worker include:
- Monitor guest activity and appearances, working closely with the manager
- Ensure guests have access to needed resources and required identification
- Basic hospitality
- Set up and check appointments for FH and other providers
- Ensure residents follow the rules

Time Commitment: Full Time Schedule

Education: High School Diploma Required

Benefits: Group health insurance, short-term & long-term disability insurance, paid leave, 401(K).

Level of Language Proficiency: Must be fluent in English.

Location: ON-SITE 365 Airport Rd, New Castle, DE 19720, USA