

**Meeting of the Board of Trustees of Friendship House, Inc.**

**Saturday Nov 2, 2019 from 9:00 am to 12:00 noon**

Friendship House Main Office – Large Conference Room

1503 W 13<sup>th</sup> St. Wilmington, DE 19806

**Conference room will be open at 8:30 for coffee/light refreshments**

**Agenda**

1. 8:30 Social Time- Introductions, coffee/refreshments
2. 9:00 Welcoming remarks (Meg Aument) and opening prayer (Marc Marcus)
3. 9:05 Focus Moment- Kim Eppehimer
4. 9:15 Review/Approval of the minutes of the Aug 3, 2019 Board Meeting- Meg Aument
5. 9:20 Finance - Treasurer's Report- Scott Sapp
  - 2020 Conditional Budget- Approval required
6. 9:45 Executive Director Report - Kim Eppehimer
  - New Initiatives
7. 10:05 Committee reports
  - Strategic Planning – Meg Aument
  - Assessment – Brenda Dean
    - ♦ Kim's Evaluation
  - Resource\_– Scott Sapp
    - ♦ Internal Audit
    - ♦ Motion to give staff end of year bonuses
  - Board Development (Nominating)- Connie Shultz
    - ♦ Motion to extend the term of Board President Meg Aument
    - ♦ Board Committees for 2020
  - Mission & Vision Development (Ad Hoc) Committee- Meg Aument
8. 10:50 Break
9. 11:05 Ministry Updates
  - Housing – Kim Eppehimer
  - Empowerment Centers – Marc Marcus
  - Clothing Bank – Marc Marcus
  - Winter Programs- Kim Eppehimer
10. 11:20 Upcoming Events/Fundraisers/Calendar items
  - Annual Appeal
    - ♦ Giving Tuesday- Dec 3
  - Westminster Bazaar- Nov 8, 9 am- 8 pm
  - Christ Church Green Show- Dec 7
  - Spirit of Christmas in Old New Castle- Dec 14
11. 11:30 Board Meeting Assessment
12. 11:35 Closing Prayer – Kim Eppehimer